

This document is intended to support individuals in preparing a formal request to their employer for financial support for their participation in the Conexión Mentoring and Leadership Program. Please customize the content to reflect your role, goals, and organizational priorities.

[Your Name]

[Your Title]

[Company Name]

[Date]

[Manager's Name]

[Manager's Title]

Subject: Request for Professional Development Support – Conexión Mentoring & Leadership Program

Dear [Manager's Name],

I am writing to request financial support to participate in the **Conexión Mentoring and Leadership Program**, an 11-month mentoring experience and curriculum designed to strengthen leadership capacity, expand professional networks, and prepare participants for increased responsibility and impact.

Conexión is a Massachusetts-founded nonprofit dedicated to developing purpose-driven leaders across sectors. Since its founding in 2005, it has partnered with more than 70 organizations and supported nearly 600 professionals alongside a network of over 300 executive mentors across 26 states and Puerto Rico. The program pairs participants with senior-level mentors and provides structured leadership development that drives both individual growth and organizational impact.

Why This Matters

1. **Leadership Development Aligned to Business Needs**
The program focuses on strategic thinking, communication, and navigating complex organizational environments, directly applicable to my role.
2. **Access to Senior-Level Mentorship and Networks**
Participants are paired with experienced leaders who provide strategic guidance and connections.
3. **Strengthening Our Talent Pipeline**
Participation will support my continued growth as a high-contributing professional and strengthen my ability to lead, collaborate, solve problems, and take on increased responsibility over time.

Program Structure

- 11-month cohort (January–November)
- Monthly mentor meetings
- Monthly leadership sessions
- Access to a national network

Investment

Program Tuition: \$8,000

Return on Investment

Through this program, I will gain tools, networks, and insights that will directly contribute to:

- [Insert expected outcomes]

**** Examples of Conexion Program Outcomes & Impact:***

- *83% of alumni attribute positive career changes to Conexión*
- *80% of participants report stronger leadership and managerial capacity.*
- *82% of alumni stay in touch with their mentors*
- *Practical growth that can be applied at work: recent feedback highlights outcomes such as greater confidence, clearer leadership identity, stronger communication, personal and professional growth, and improved ability to navigate complex workplace environments.*

I am committed to applying these learnings and sharing them with the team.

Thank you for your consideration.

Sincerely,

[Your Name]